



CLASS ASSISTANT GUIDELINES

Welcome to Wonder Dogs!

A class assistant's primary responsibility is to assist the instructor and students within the class. This allows the instructor to concentrate on teaching and the student to concentrate on learning. Please arrive 15 minutes prior to class start time and plan to stay 10-15 minutes afterward. Specific duties include, but are not limited to:

Classroom setup & takedown

- 🐾 Spray areas with disinfectant
- 🐾 Wipe countertops and windowsills
- 🐾 Vacuum rug by door
- 🐾 Clean any dirt/mud/fur/treats on floor
- 🐾 Put away training equipment
- 🐾 Set up gates & barriers & chairs
- 🐾 Set up white board for class
- 🐾 Turn on outside lights for evening class
- 🐾 Facilitate timely entrance into class
- 🐾 Take attendance & prompt hand sanitizer

During class

Help Students

- 🐾 Manage and minimize barking
- 🐾 Adjust visual barriers
- 🐾 Check equipment is fitted properly
- 🐾 Encourage students to maintain distance
- 🐾 Cheerlead successes
- 🐾 Observe/reinforce good human behavior
- 🐾 Limit overall student frustration
- 🐾 Repeat instructions as needed

Help Instructor:

- 🐾 Distribute/collect/clean training props
- 🐾 Direct student's attention to the instructor during lecture.
- 🐾 Manage time; let the instructor know if a student needs help/coaching.
- 🐾 Return props to their storage locations.

After class:

- 🐾 Manage retail sales
- 🐾 Facilitate timely exit from class
- 🐾 Direct students to instructor for Q&A
- 🐾 Put away any food, treats, chews.

Additional Tips:

Minimizing barking:

Coach all students to play Social Barking Game = any dog barks in class, all dogs get a treat!
Deliver chew/kong/licky or snuffle mat
Direct student to watch instructor while you reward dog for laying down with fast food

Always alert the instructor if additional help is needed beyond a repeat of instructions. Only Wonder Dogs instructors should actively coach and help students understand/practice clean handler mechanics.

Refrain from talking to students while the instructor is addressing the class. Redirect student's attention to instructor and keep all conversations short.